



McKinney-Vento 101 Hosting Reimbursement Form

Effective January 1, 2014

Region 10 is increasing the amount of reimbursement to \$500. If this does not cover your costs, you can claim the actual amount of your hosting costs by attaching itemized receipts.

Please fill out the following information and attach the necessary documents:

ESC Region	
Mailing Address	
ESC Contact/Phone	
Date of Training	
Presenter's Name	

Amount of Reimbursement
(Please Check One):

\$500.00	<input type="radio"/>
Other Amount: _____	<input type="radio"/>
(itemized receipts required)	

Please attach the following documents:

<input type="radio"/>	Invoice from your ESC
<input type="radio"/>	Agenda
<input type="radio"/>	Participant Attendance Roster
<input type="radio"/>	Itemized receipts (only required if claiming more than \$500)

Completed reimbursement forms should be faxed to Sheryl Myers at (972) 348-1651. Only completed forms with all necessary attachments (including an invoice from your ESC) can be processed for reimbursement.

Questions? Contact Sheryl Myers 972.348.1650 or Sheryl.Myers@Region10.org.